2011–2012 ACSI Administrator/Board Conference Exhibit Space Reservation

Name of Exhibiting Company _____

Phone _____ Extension _____ Fax _____

Mailing Address _____

City _____ State/Province _____ Postal Code _____

For ACSI Use

Person in Charge of Reserving Exhibit Spaces _____ E-mail _____

Nature of Business _____ Website _____

WEBSITE OFFER

Purchase exhibit space by September 1, 2011, and receive Exhibitor listing on the ACSI website!

Booth Sign Will Display Your Company Name

Please list your top three choices of booth spaces for each convention in which you will exhibit. In the total column, list the fee for the booth that is your first choice. If you are requesting more than one booth for a particular convention, please note separate booth choices and total on this form or send an explanatory letter.

Write the booth space location number you desire for each convention. Put your first choice in the "1st choice" box. Then indicate your second and third choices in the event your first choice is already reserved.

Canmore, AB, Canada, Nov 4–5, 2011 . . . . . page 32 Exhibit spaces—$175 (Canada and U.S.)	1st Choice	2nd Choice	3rd Choice	TOTAL $_____
Lancaster, PA, Jan 26–27, 2012 . . . . . page 33 Prime exhibit spaces—$375 Standard exhibit spaces—$325 Overflow exhibit spaces: 1–17—$250	1st Choice	2nd Choice	3rd Choice	TOTAL $_____
Minneapolis, MN, Jan 26–27, 2012. . . . . page 34 Prime exhibit spaces—$220 Standard exhibit spaces—$200	1st Choice	2nd Choice	3rd Choice	TOTAL $_____
Merrillville, IN, Feb 2–3, 2012. . . . . page 35 Prime exhibit spaces—$270 Standard exhibit spaces—$250	1st Choice	2nd Choice	3rd Choice	TOTAL $_____
Toronto, ON, Canada, Feb 4, 2012 . . . . . page 36 Exhibit spaces—$250 (Canada and U.S.) One-Day Conference	1st Choice	2nd Choice	3rd Choice	TOTAL $_____
Fish Camp CA, Feb 15–17, 2012. . . . . page 37 Prime exhibit spaces—$610 Standard exhibit spaces—$575	1st Choice	2nd Choice	3rd Choice	TOTAL $_____
Wilmington, OH, Mar 15–16, 2012 . . . . . page 38 Prime exhibit spaces—$200 Standard exhibit spaces—$175	1st Choice	2nd Choice	3rd Choice	TOTAL $_____
San Antonio, TX, Mar 25–27, 2012. . . . . page 39 Exhibit spaces—$275	1st Choice	2nd Choice	3rd Choice	TOTAL $_____
Seaside, OR, Apr 29–May 1, 2012 . . . . . page 40 Exhibit spaces—$170	1st Choice	2nd Choice	3rd Choice	TOTAL $_____

Total the exhibition fees from all the conventions you have chosen and enter under "Grand Total" below.

❑ I have read the Exhibit Space Contract on page 41, and I agree to the terms.

GRAND TOTAL $_____

❑ Check enclosed in the amount of $ _____. SIGNED _____

❑ Credit Card ❑❑❑❑ ❑❑❑❑ ❑❑❑❑ ❑❑❑❑ ❑ MasterCard ❑ Visa ❑ AMEX ❑ Discover

Exp. Date _____ / _____ Signature _____

E-mail, mail, or fax reservation form with payment to exhibitors@acsi.org.

ACSI • Attn: Becky Hewes • PO Box 65130 • Colorado Springs CO 80962–5130
For overnight or express packages: 731 Chapel Hills Dr • Colorado Springs CO 80920-3949 • (888) 892-4259 • Fax (719) 867-6168

Cancellation & Refund Policy

60 or more days before booth setup . . . . . Less $25
4–59 days before booth setup . . . . . Less 50%
3 or fewer business days before booth setup . . . No Refunds
No refunds will be given unless either the ACSI exhibit coordinator or the ACSI regional director in charge of the event is notified.

Please mail reservations for the Canada conferences directly to the regional offices shown below. For ACSI Eastern Canada, you must pay by cheque; credit cards are not accepted. For ACSI Western Canada, you may pay by cheque or credit card.

ACSI Eastern Canada
1 Wenden Ct RR #2, Minesing, ON L0L 1Y2 Canada
(705) 728-7344 Fax (705) 728-4401
E-mail acsiec@acsi.org

ACSI Western Canada
44 Willow Brook Dr NW, Airdrie, AB T4B 2J5 Canada
(403) 948-2332 Fax (403) 948-2395
E-mail admin@acsiwc.org