

2011–2012 ACSI Convention/Conference Exhibit Space Contract

Terms of Contract

Visual access to surrounding Exhibitor booths must not be unreasonably blocked by an Exhibitor. General displays should be no higher than 10 feet in the back and 4 feet on the sides. In cases of end-cap booths, the back drape will be restricted to a maximum width of 8 feet. Exhibitors must check with the ACSI regional director responsible for a particular site for permission to exceed these measurements.

ACSI assigns exhibit booths on a first-come, first-served order after receipt of your application and accompanying check, and acceptance of the application by ACSI. ACSI reserves the right to refuse any Exhibitor application for any reason. Exhibitors who have not paid in full for their booth will not be allowed to exhibit.

ACSI has reserved the right to require Exhibitors to remove any item, sign, etc., from displays that do not conform to the moral standard, the tone, or the general standards of ACSI or the evangelical Christian school movement.

The Exhibitor agrees that the exhibit shall be set and maintained through the duration of the convention or conference in full compliance with the rules of this contract. ACSI reserves the right to reject, eject, or prohibit any exhibit in whole or part, or any Exhibitor or Exhibitor representatives, with or without giving cause. In such a case, ACSI's liability shall not exceed the return of the exhibit fee to the Exhibitor in the amount that is unused at the time of ejection.

As a contractual condition of exhibiting at an ACSI convention or conference, an Exhibitor shall be fully responsible to pay for any and all damages to the exhibit site, or for injuries to any person at the site that result from any act or omission of the Exhibitor. An Exhibitor agrees to defend, indemnify, and hold harmless ACSI and its employees, the convention/conference site owners, managers, agents, employees, subsidiaries, and affiliates from any damages or charges resulting from Exhibitor use of the property. An Exhibitor's liability shall include all losses, costs, damages, or expenses arising from, or out of, or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees

that arise from or out of the Exhibitor's occupancy and use of the exhibition premises or site location.

As a contractual condition of exhibiting at an ACSI convention or conference, ACSI and its employees shall be held harmless for the possible loss of Exhibitor equipment, merchandise, or other materials from an Exhibitor's display.

Exhibitors are strongly discouraged from bringing minor children onto the convention/conference site property. Exhibitors disregarding this request shall be totally responsible for the supervision of such children. Exhibitors are also responsible for any damages caused by the children and for any medical costs for injuries incurred by the children at the convention/conference site.

Exhibitors using sound equipment must make sure that the sound does not disturb neighboring displays. Sound projection should be confined to the limits of the booth.

Note: Send in your reservation as soon as possible. Complete the forms for the conventions and conferences at which you wish to exhibit, and return them with full payment (check, money order, or credit card) to
ACSI • Attn: Becky Hewes • PO Box 65130 •
Colorado Springs CO 80962-5130
For overnight or express packages: 731 Chapel Hills Dr •
Colorado Springs CO 80920-3949
(888) 892-4259 • Fax (719) 867-6168

Please mail reservations for the Canada conferences directly to the regional offices shown below. For ACSI Eastern Canada, you must pay by cheque; credit cards are not accepted. For ACSI Western Canada, you may pay by cheque or credit card.

ACSI Eastern Canada

1 Wenden Ct RR #2, Minesing, ON L0L 1Y2 Canada
(705) 728-7344 Fax (705) 728-4401
E-mail acsiec@acsi.org

ACSI Western Canada

44 Willow Brook Dr NW, Airdrie, AB T4B 2J5 Canada
(403) 948-2332 Fax (403) 948-2395
E-mail admin@acsiwc.org